

From: [Oldroyd, Shelby Q.](#)
To: [Savage, Shari](#); [Acuff, Joni E.](#); [Pace, Lauren K.](#)
Cc: [Steinmetz, Brad](#); [Vankeerbergen, Bernadette](#)
Subject: Art Education 5470.01
Date: Wednesday, March 17, 2021 1:25:00 PM

Good afternoon,

On Wednesday, March 3, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed a new course proposal for Art Education 5470.01.

The Panel unanimously approved the request with three contingencies and four recommendations:

- Contingency: Use the required standard Academic Misconduct Statement. Additional language on academic misconduct can also be included.
- Contingency: Update the curriculum map to include Art Education 5470.01
- Contingency: The Panel had a number of concerns about the attendance policy in the syllabus.
 - Currently, there is no explanation of what counts as an excused absence or description of how a student might go about having their absence excused.
 - The syllabus states that “any class session missed will require the completion of a 2-3 page synthesis paper...” However, it is unclear whether this would apply to excused absences, whether it would make up for unexcused absences, or how a written paper might be applied to a student's grade.
 - The syllabus indicates that more than two unexcused absences would result in a reduction of a single letter grade. However, it also indicates that more than two unexcused absences would result in the student being asked to discontinue the course entirely, a very severe repercussion.
 - Please revise the attendance policy to address these questions. The Panel recommends that a revised policy focus on clarity and supporting students.
- Recommendation - Grading:
 - The Panel suggests revising the grade distribution for sake of clarity. Percentages and points differ in the grade distribution but not on the grading scale. It is not clear how the math works.
 - The grading scale should include an “E” instead of “F”
- Recommendation: Indicate what reading materials students will need to retrieve on their own.
- Recommendation: Some links in the syllabus are not active. The Panel suggests testing the links before the course is offered.
- Recommendation: All course length options were selected on curriculum.osu.edu. The Panel suggests reconsidering if the course can be realistically offered in all these course length formats, especially as a 4 week offering.

I will return Art Education 5470.01 to the department queue via curriculum.osu.edu in order to address the Panel’s requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Brad Steinmetz (faculty Chair of the A&H1 Panel; cc’d on this e-mail), or me.

Best wishes,
Shelby

Shelby Oldroyd
Curriculum and Assessment Assistant
College of Arts and Sciences
154E Denney Hall, 164 Annie & John Glenn Ave.

Columbus, OH 43210
Phone: 614-292-6248
<http://ascas.osu.edu>